

# CHRISTINE D'ALESSANDRO

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## PROFESSIONAL SUMMARY

I have been a passionate and innovative educator for 34 years. I am devoted to academic excellence and have committed my efforts to creating and nurturing engaging educational environments that promote a respect for individuality and the diverse needs and characteristics for others. Administratively, I am a strong and zealous advocate for all of my students and the mission of the school. My greatest reward has been meeting the needs of all the constituents within the community I serve and celebrating their accomplishments and growth.

## SKILLS

- Curriculum and Programming
- Admissions
- Mentoring
- Networking
- Strategic planning
- Educational Visionary
- DEI
- Team Leadership
- Performance Evaluations
- Community engagement
- Communications expert
- Fundraising

## WORK HISTORY

### **HEAD OF LOWER SCHOOL AND EARLY CHILDHOOD CENTER** 07/2020 to Current **Stuart Country Day Of The Sacred Heart**, Princeton, NJ

- Lead and manage the Lower School division and Early Childhood Center at Stuart Country Day, which consist of 84 students Early Childhood- 4 Grade.
- Supervision of 20 faculty and staff members.
- Lead, facilitated, and maintained all COVID-19 regulations, protocols and procedures.
- Lead DEI initiatives, and collaborate with DEI Director.
- Completed SEED and Diversity Directions training.
- Redesigned programs and curriculum to accommodate in-person and remote learning experiences.
- Develop and administer Lower School budget, teacher review and evaluations.
- Developed and Implemented an Academic Support program.
- Intricate role in the admissions process and admissions counseling.
- Participation in fundraising efforts.
- Maintaining parent and community relations in-person and remotely through correspondences, remote Town Halls, parenting workshops and student events.
- Building relations remotely with diverse constituents, and networking with NAIS schools, surrounding preschool and elementary schools.
- Participating in strategic planning; reporting to the community and School Board status and state of Lower School.

### **HEAD OF LOWER SCHOOL** 07/2014 to 06/2020 **Sacred Heart Greenwich**, Greenwich, CT

- Administrating the mission and vision of the school.

- Lead and manage the Lower School division at Greenwich Sacred Heart, which consist of 120 students PreK- 4 Grade.
- Supervision of 30 faculty and staff members, faculty daycare center and school health department.
- Reviewing and assessing all programs and curriculum.
- Developing and administering Lower School budget, teacher review and evaluations.
- Intricate role in the admissions process and admissions counseling.
- Participation in fundraising efforts.
- Maintaining parent and community relations through correspondences and giving parenting classes and workshops.
- Building relations with diverse constituents, and networking with Sacred Heart network, surrounding preschool and elementary schools..
- Participating in strategic planning; reporting to the community and School Board status and state of Lower School;
- Presenting lectures on early childhood topics for local schools and organizations. Wrote and recorded three early childhood Podcasts.

**HEAD OF LOWER SCHOOL 07/2007 to 06/2014**

**Keystone School**, San Antonio, TX

- Administrating the mission and vision of the school.
- Lead and manage the Lower School division at Keystone School, which consist of 160 students K- 4 Grade.
- Responsible for: managing 23 faculty and staff members, developing, reviewing and assessing all programs and curriculum; developing and administering Lower School budget; teacher review and evaluations; participating in admissions process and admissions counseling; fundraising; building and maintaining parent and community relations and networking; participating, implementing and administrating in three strategic plans; regular reporting to the community and School Board status and state of Lower School; developing and giving monthly parenting classes and workshops; building relations and networking with surrounding preschools, elementary schools and nonprofit organizations.

**ASSISTANT HEAD OF SCHOOL 07/2004 to 06/2007**

**Maple Street School**, Manchester Center, VT

- Assisted the Head of School in: Review and implementation of curriculum and programs; consulted with teachers to make programatic or student accommodations and supports; conducted all formal and informal faculty reviews and evaluations; developed, administered and scheduled all professional development for teachers; administered and participated in all Grade level meetings, and filled the role as acting Head of School when needed.

**DIRECTOR APPRENTICE/TEACHING LICENSING PROGRAM 07/2003 to 06/2007**

**Maple Street School**, Manchester Center, VT

- Designed, implemented and administered Apprentice and Vermont State Licensing program and curriculum; developed, maintained and assessed program budget; interviewed candidates; created and implemented marketing plan; taught apprentice classes and workshops.

**FIRST GRADE TEACHER 08/2000 to 06/2007**

**Maple Street School**, Manchester, VT

**DIRECTOR OF TEACHER MENTORING PROGRAM** 07/2000 to 06/2007

**Maple Street School**, Manchester Center, VT

- Developed, implemented and administered peer mentoring program for all novice teachers at Maple Street; created and implemented teacher evaluation program.

**DIRECTOR OF WINGED ARTS SUMMER PROGRAM** 06/2000 to 06/2002

**Maple Street School**, Manchester Center, VT

- Developed and directed summer art program.

**THIRD/FOURTH GRADE TEACHER** 08/1998 to 07/1999

**Winhall Elementary School**, VT

**KINDERGARTEN AND SPECIAL EDUCATOR** 08/1997 to 06/1998

**SPECIAL EDUCATOR** 08/1995 to 07/1997

**Central Elementary School**, Bellows Falls, VT

**SPECIAL EDUCATION TEACHER** 08/1990 to 06/1995

**Bethel Elementary School**, Bethel, VT

**DIRECTOR OF SUMMER PRESCHOOL PROGRAM** 06/1990 to 08/1991

**Weston Little School**, Weston, VT

- Directed summer preschool program.

**SECOND GRADE TEACHER** 08/1989 to 06/1990

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## EDUCATION

M.Ed : Administration and Supervision, **2003**

**Antioch New England Graduate School**

B.S : Psychology, Special Education, **1988**

**Lyndon State College**

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## AFFILIATIONS

Member of the Mind Science Foundation

Member of the McNay Museum Fundraising Committee Consulting Associate for the John Collins Writing Program

Connecticut Association of Independent Schools(CAIS)

National Association of independent Schools (NAIS) National Conference Association for Curriculum Development

Harvard Graduate School of Education- Principals' Center New England Association of Schools and Colleges (NEASC)

Accreditation Visiting Committee Member

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## TEACHING HONORS

Nominated for the Reader's Digest Fellowship Merit Award

Nominated for the Robert T. Stanford Award